|  |  |
| --- | --- |
| **A logo of a church  Description automatically generated** | **MUCH HOOLE PARISH COUNCIL**  **NOTICE OF MEETING** |
| You are hereby summoned to attend the September Meeting of Much Hoole Parish Council to be held at 7.30pm on **Monday 11th November 2024.** The meeting will be held at **The Venue** **at Hoole Village Memorial Hall**, Liverpool Old Road, PR4 5QA. |

**AGENDA**

|  |  |
| --- | --- |
| **1.** | **Apologies for Absence**  To receive apologies for absence |
| **2.** | **Declaration of Interests and Dispensations:** to declare any personal or pecuniary interest in respect of matters contained in this agenda or brought up at any point in this meeting. |
| **3.** | **Minutes of the Previous Meetings:** To resolve to approve the minutes of the last Council meeting held on 14th October 2024 as being true and accurate. |
| **4.** | **Public Time**  To invite and listen to issues raised by members of the public. |
| **5.** | **Correspondence from members of the public**  To discuss correspondence received from members of the public. |
| **6.** | **Reports from other meetings and information on Future Events**   1. Council to review the report from Cllr R Lea regarding the Lancashire County Council Conference with Parish Councils on the 2nd November 2024attended by Cllrs R Lea and E Houghton – report circulated with this agenda. 2. Council to review any other reports from meetings where Councilors have attended as representatives and will discuss upcoming events that Councilors will be attending as representatives. |
| **7.** | **Village Hall**  To receive and note a report on the progress of The Village Hall. |
| **8.** | **Off Road Cycle Track**  To receive inspection reports and any updates on the Cycle track and resolve any actions required. |
| **9.** | **Finance**   1. To sign off the Bank reconciliation for the end of October circulated prior to the meeting. 2. To approve the Clerks new rate of pay – documents circulated with the agenda. 3. To authorise the following payments:    1. Lengthsman H Jackson invoice for October in the amount of £243.04 (£232 wage and £11.04 invoices)    2. Clerks October gross salary in the amount of £562 – 35.48 hours work. Timesheet circulated with agenda    3. Clerks October Expenses in the amount of £100.49 for mileage – details circulated with agenda    4. Clerks backpay in the amount of £81.47 - as circulated with the agenda |
| **10.** | **Budget and Precept for 2025-26**  Council to gather initial input on the 2025-26 budget and precept. |
| **11.** | **Much Hoole Village Calendars**  Council to consider the proposal from Cllr R. Lea regarding the creation and sale of Much Hoole Village Calendars for 2025 or 2026, with photo entries of the village submitted by the community. The council is asked to review and approve the following details according to which proposal, if any, is accepted:   1. Printing of 500 calendars at a cost of £606.58 plus VAT, printed by Solopress. 2. Printing of 1000 calendars at a cost of £1,200 plus VAT, printed by Solopress 3. Council to agree a completion date for the calendars: December 2024 for the year 2025 or December 2025 for the year 2026. |
| **12.** | **Parish Clerk and Financial Officer**   1. Clerk to provide an update on the refurbishment of the Chairman’s Chain of office. 2. Clerk to provide an update on the replacement waste bin on Liverpool Old Road and discussions with SRBC – as outlined in the SRBC report circulated with the agenda. 3. Council to note the “Notice of polling districts and polling places review” – circulated with the agenda 4. Council to review and approve the ILCA Clerk training in the amount of £120 – details circulated with the agenda. 5. Council to note that the Clerk has submitted the VAT reclaim for the period 2023-24 – details circulated with the agenda. |
| **13.** | **Data Protection**  Clerks Details and Data Protection/Privacy – Council to note clerks discussions with LALC regarding using personal information. Council to review the recommendations proposed by LALC to ensure compliance with Data Protection Guidelines:   1. Council to approve new postal address and Clerks suggestion of The Venue, Hoole Village Memorial Hall for council correspondence. 2. Council to review and approve the Clerk’s proposal for a £5/month Lebara pay-as-you-go plan (5GB data, 1000 minutes, 1000 texts), to be reimbursed monthly as an expense until included in next year's budget. The plan will be used on the Clerk’s dual-SIM phone to separate council-related calls from personal use. |
| **14.** | **Footpaths & Gardens**   1. To receive an update on the maintenance of footpaths including work completed. 2. To receive an update from Cllrs A Taylor and P Cocker on FP27 regarding the complaint about blocked access from the previous meeting. |
| **15.** | **Community Orchard Project**   1. To receive an update from Cllrs T Hewitt and R Lea on the revised and updated application for the Community Orchard Grant, the expected application response date, expected sums to be received. 2. To review progress on the Clerks discussions with SRBC regarding purchasing and planting fruit trees for a community garden. Council to discuss potential antisocial behaviour and grass/pruning of the fruit trees if planted – as per the “SRBC Updates Report” circulated with this agenda. 3. To review progress on discussions with South Ribble Borough Council in respect of an access gate and flooding to the Trafalgar Garden - as per the “SRBC Updates Report” circulated with this agenda. 4. To review and adopt the community orchard proposal produced by Cllr R Lea. To separately approve a budget of £500 in total (£320 for 6 mixed fruit trees including delivery and £180 for materials such as, sand, tree stakes, straps and tools) should the Community Orchard Grant be unsuccessful or hugely delayed. |
| **16.** | **A59 Crossing**  Council to discuss potential collaboration with Little Hoole Parish Council on employing a crossing guard outside Little Hoole School. Council to discuss additional infrastructure, such as warning signs or crossing lights, to improve road safety for both Little Hoole and Much Hoole residents. |
| **17.** | **Bus Routes in Much Hoole Village**  Council to receive an update from Cllr R Lea regarding discussions with Lancashire County Council about the possibility of extending a bus route from Much Hoole to Leyland. |
| **18.** | **Grants**  To consider a grant application received from Hoole Bowling club for £2550 circulated with this agenda. |
| **19.** | **Bus Shelters in Much Hoole Village**  Clerk to provide an update on discussions with SRBC on replacing the bus shelter on Liverpool Old Road - as per the “SRBC Updates Report” circulated with this agenda. |
| **20.** | **Footpath map pamphlets**  Council to review and discuss the quote for a basic Custom Map in the amount of £400 + VAT, excluding printing – circulated with the agenda. |
| **21.** | **Fallen soldiers’ plaques**  To discuss the proposal of fallen soldier plaques on properties in the village and to receive any updates from Cllr N Woodcock on discussions with the Croston historian. |
| **22.** | **Christmas Trees**   1. Council to receive an update on the purchase, delivery and erection of this year’s two Christmas Trees for the Village Hall and Trafalgar Gardens. 2. Council to discuss quotes for a live Christmas Tree for Trafalgar Gardens for Christmas 2025. |
| **23.** | **Planning**   1. 07/2024/00172/FUL 25 Smithy Lane, Much Hoole, PR4 4GN. Erection of one dwelling and associated access in land to rear of 25 Smithy Lane. 2. 07/2024/00805/NMA 45 Green Hey Much Hoole Preston Lancashire PR4 4QH. Application for Non-Material Amendment of Planning Permission 07/2024/00349/HOH to change the external finish of the front dormer from render to spiced oak composite cladding. 3. 07/2024/00777/FUL Ribblesdale Garage, Liverpool Road (A59), Much Hoole, Preston, PR4 4RJ. Change of use of garage/workshop to dental surgery (Class E(e)) together with raising of roof to create first floor, new flat roof to existing rear extension, rendering of existing elevations and installation of new front, windows and openings |
| **24.** | **Items for next agenda**  South Ribble Allotments |
| **25.** | **Date of Next Meeting**  The Parish Council to agree the date of the next Meeting as 7.30pm on Monday 9th December 2024 to be held at ‘The Venue’, Liverpool Old Road, Much Hoole. |